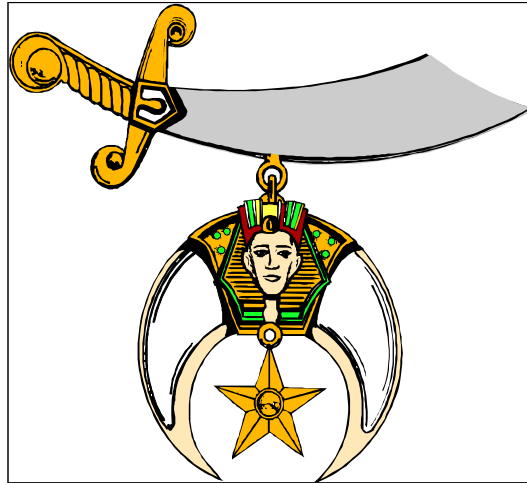


***Texas Shrine Motor Patrol Association***



***BY-LAWS***

***2016***

## **By-Laws of the Texas Shrine Motor Patrol Association**

The object of this organization shall be to promote cordially and good fellowship among the members, to formulate plans for the exchange of ideas, to promulgate rules and regulations for the conduct and judging of competitive drills at the Texas Shrine Association Ceremonials, and to perform such other functions as the common good of the member Motor Patrols may require.

### **Article I**

#### **Name**

This organization shall be known as the **TEXAS SHRINE MOTOR PATROL ASSOCIATION** hereinafter referred to as the Association, and shall be a subordinate body of and subject to the lawful control of the Texas Shrine Association.

### **Article II**

#### **Membership**

##### **Section 1:**

Any motorized Unit of a Shrine Center that is a member of the Texas Shrine Association shall be eligible for membership.

##### **Section 2:**

The governing body of the Association shall be invested in the duly elected officers as per Article IV, Section 1, and the delegate body consisting of three (3) delegate votes from each Shrine Center Member with at least one motorized Unit in attendance. Each Shrine Center delegation shall elect its own chairman who shall be responsible for announcing the vote of his Shrine Center. The vote may be cast three (3) votes for or against or may be split as the delegation so decides. No Shrine Center may give, assign or permit any other Shrine Center to vote their vote by proxy or any other means.

##### **Section 3:**

In order to maintain active membership in the Association, motorized units must:

- (a). Pay dues as provided in Article III of the By-Laws.
- (b). Supply rosters of membership and officers of said motorized Unit to the Secretary-Treasurer of the Association by FEBRUARY 1 OF EACH YEAR, also list a contact person.(name, address, phone, e-mail fax, etc)
- (c). The Secretary-Treasurer of the Association will be notified immediately, by letter or e-mail of any changes in officer personnel, Unit mailing address or contact Unit Representative.

#### **Section 4:**

All past Presidents and past Secretary-Treasurers of the Association become Life Members after completing one term of office. Each may be asked to serve as an aide to the Executive Committee. All past officers of the Association may be used as Inspection Judges, Timing or Drill Count Judges.

#### **Article III Dues**

##### **Section 1:**

The dues for each Shrine motorized Unit and each individual member shall be set by the association with a majority vote at any business meeting as governed by Articles II and V. Dues will be payable by FEBRUARY 1 of each year to the Secretary-Treasurer. The remittance to the Secretary-Treasurer should include a roster formatted as requested by the Secretary-Treasurer. Each Unit will also indicate the class they intend to compete in at the next scheduled T.S.A.; Life members of T.S.M.P.A. will not be required to pay dues.

##### **Section 2:**

Income from the dues collected in Section 1 will be placed into T.S.M.P.A. treasury to be used for the Association as necessary.

#### **Article IV Officers**

##### **Section 1:**

The officers of the Association, to be elected at the Mid-winter Meeting shall be as follows:

- (a). President
- (b). 1st Vice President
- (c). 2nd Vice President
- (d). Secretary-Treasurer\*\*\*\*\*

\*\*\*\*\*At the T.S.M.P.A. Mid-winter Meeting in El Paso 2000, it was recommended a permanent Secretary/Treasurer be elected. At the T.S.A. Divan Mid-winter Meeting in Wichita Falls 2001, the recommendation was submitted and approved. At The T.S.M.P.A. Mid-winter meeting in Garland 2001, a permanent Secretary-Treasurer was elected and installed.

##### **Section 2:**

The above four officers, plus the immediate Past President, shall constitute the Executive Committee for administration of all Association affairs.

### **Section 3:**

Each officer, including the permanent Secretary-Treasurer, shall be elected by a majority of the votes cast after nomination from the floor. Not more than one (1) officer (excepting the Secretary-Treasurer) shall be from the same Shrine Center. Each officer shall serve for one (1) year or until his successor is elected and installed. The Election will be by secret ballot at the Mid-winter Meeting of the Association. If there are no challengers for that office, a show of hands will be approved. The Secretary-Treasurer will retain all secret ballots for thirty (30) days following the Mid-winter Meeting, and then they will be destroyed.

### **Section 4:**

No individual member shall hold more than one (1) elective office in the Association at any one time.

### **Section 5:**

To be eligible for office in the Association, a candidate must be an active member of a motorized unit in his Shrine Center. Any officer, including appointed officers of the Association, failing to maintain active membership in his Shrine Center motorized unit shall immediately be suspended from his office. The next officer in line will fill vacancies thus created. In the event two officers are dropped in one year, the remaining officers will call a special meeting for election of officers. If the Secretary-Treasurer should become inactive, the President shall appoint a temporary Secretary-Treasurer and a new Secretary-Treasurer will be elected. Any officer advancing to President six months prior to the next T.S.A. Ceremonial will continue as President through the next year, and the same with the Vice President.

Definition of Active Member as mentioned above does not necessarily mean a riding member, but one whom is on the active roster of his motorized unit.

### **Section 6:**

The commanding officer of any Unit having a member as an Association officer who becomes inactive shall notify the Association within 15 days that an Association officer is no longer a member of his Unit. Failure to do so will result in a one-year suspension from T.S.A. and Obstacle Course competition of the Unit in violation.

## **Article V Meetings**

**Section 1:**

The Association shall meet annually at the same time and place as the Texas Shrine Association Ceremonial.

**Section 2:**

The annual Mid-Winter shall be at a time and place designated by the First Vice-President, the incoming President<sup>0</sup>, for the purpose of transacting the business of the Association.

**Section 3:**

Special meetings may be called by the President at any time or place at his discretion, or when requested by a majority of member motorized Units of the Association. Each member Unit shall receive notice by mail, e-mail, fax or phone to Unit contact representative, 15 days prior to such meeting. Such notice will specify time, place and purpose of the special meeting.

**Section 4:**

Delegations from a majority of member Shrine Centers shall constitute a quorum for the transaction of business, at all meetings called in accordance with Article V, Section 2 & Section 3.

**Section 5:**

Meeting shall be governed and controlled by Robert's Rules of Order. The President will appoint a Parliamentarian and Master-at-Arms for the Mid-Winter Meetings.

**Article VI  
Officers' Duties**

**Section 1:**

The President is the executive officer. He shall preside over all meetings of the Association.

**Section 2:**

The President may do all such acts and perform such duties, not inconsistent with these by-laws, as, in his judgment, the interests of the Association require. Each incoming President will present an operating budget to the executive committee for approval not later than 30 days prior to taking office. The Executive Committee prior to incurring the expense must approve any expense over \$100.00 not included in the original approved budget.

**Section 3:**

In the event of the death, removal or physical disability of the President, the Vice President(s) shall assume the responsibilities and discharge the duties of the next higher office.

**Section 4:**

The Secretary-Treasurer shall keep a correct record of the proceedings of all business meetings of the Association and the Executive Committee. All meetings will be recorded and the Secretary-Treasurer will keep the tapes on permanent file. The Secretary-Treasurer shall provide to copy of the Mid-winter meeting minutes to the contract person prescribed under Article II, Section 3. Said copies may be mailed, handed out, e-mail or faxed to each member Unit as soon as possible after the completion of the meeting. He shall conduct all correspondence for the Association and collect dues from the members. All monies are to be deposited in a National Bank or Trust Company, in the name of and subject to the orders of the Association. He shall pay all orders authorized to be drawn on him, books, papers, and accounts at each annual meeting and shall then make report of his receipts and disbursements. He shall perform other such duties appertaining to his office as may be required.

**Section 5:**

The President shall conduct the affairs of the Association and shall appoint all committees.

**Section 6:**

The outgoing President shall appoint a committee of three T.S.M.P.A. members to conduct an audit of the Secretary-Treasurer's books for the prior year's office. (For Audit purposes only, the Fiscal Year for the association will be from January 1 to December 31) Upon completion of the audit, a copy of the Financial Statement will be (1) handed; (2) e-mailed; (3) faxed; or (4) mailed to all member units. All information and paraphernalia for that year's operation of the Association will be carried as a permanent file, or as "inventory" by the Secretary-Treasurer.

**Article VII  
Competitive Drills**

Except with respect to any action taken at the meeting in which these By-Laws are adopted. Rules governing the conduct and judging of competition drills may be changed or promulgated only at the Mid-winter meetings of the Association. When such rules are promulgated or changed the same shall become effective at the adjournment of that Mid-winter meeting. The same shall remain in effect without change until duly amended as herein provided.

### **Article VIII Amendments**

These by-laws may be amended by a two-thirds (2/3) vote, voting as provided in Article II, Section 2, proposed amendments shall be in writing and shall be filed with the Secretary-Treasurer thirty (30) days prior to the Mid-Winter Meeting of the Association. The Secretary-Treasurer shall promptly notify each member of a motorized Unit of said proposals. The entire section to be amended must be fully written out exactly as it is to be read with the proposed amendment incorporated herein.

### **Article IX Adoption**

These by-laws shall become effective upon adoption and upon their approval by the Texas Shrine Association.

Adopted at the February 1975 Mid-Winter Meeting, Houston, Texas, by a two-thirds (2/3) majority vote of the Motor Patrol Association.

**\*\*REVISED 2001 AT THE TSMMPA MID-WINTER MEETING IN GARLAND, ADOPTED AT THE TSMMPA MID-WINTER MEETING 2002 IN WICHITA FALLS.**

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<sup>0</sup> Modified at 2013 Mid-Winter.

**Original Text:** The annual Mid-Winter shall be at a time and place designated by the President for the purpose of transacting the business of the Association.

**Modified Text:** The annual Mid-Winter shall be at a time and place designated by the First Vice-President, the incoming President , for the purpose of transacting the business of the Association.

At the 27-Feb-2016 business meeting Article III was modified to allow the association to set unit and individual dues with a simple majority vote at any business meeting.